

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
MAY 7, 2018

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall and on the Town's internet site. Town Chair Kris Hampton and Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were all in attendance, as well as Clerk Kim Banigan, Treasurer Debra Abel, Highway Superintendent Dan Dresen, and public works employee Jeff Smith.
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Minutes of previous meeting(s): **MOTION** by Williams/DuPlayee to approve the minutes of the April 16, 2018 Town Board meeting as printed. **MOTION CARRIED 5-0.**
- D. Finance Report and Approval of Bills:
 1. **MOTION** by DuPlayee/Williams to approve payment of bills corresponding to checks #32253-32296 from Monona State Bank, holding check number 32256 until the May 21st meeting. **MOTION CARRIED 5-0.**
 2. **MOTION** by Anders/DuPlayee to approve payment of April per diems as presented. **MOTION CARRIED 5-0.**
- E. Public Concerns: None.
- F. Road Right of Way Permits: **MOTION** by Anders/Williams to approve two permits for Alliant: one to drill and trench for new electric service on Skarstinden Road, and one to drill and trench for new gas and electric service at 2571 Bass Road. **MOTION CARRIED 5-0.**

II. BUSINESS:

- A. Introduction of Dane County Sheriff's Captain Jan Tetzlaff: Capt. Tetzlaff has 33 years of service with the Dane County Sheriff's Office, has been a Captain since 2009 and took over field services upon Capt. Teuscher's retirement. She is proud of the work deputies are doing in the Town and happy for the police station facilities the Town provides.
- B. Plan Commission Recommendations:
 1. David Riesop, applicant, Riesop Farms, LLC, owner of 69.72 acres on Kennedy road:
 - a) Discuss/Consider recommendation regarding concept plan for 64 lot subdivision on parcels 0711-101-8501-0 and 0711-034-9001-0:
 - The Clerk reported that Barbara Ring, 2236 West Ridge Road, called to say she could not attend tonight's meeting but wanted to go on record to say she is concerned about water run-off, and wants to be sure retention ponds are included in the development.
 - Riesop said he intends to complete the development in three phases, and understands he needs to purchase the RDUs. He is proposing walkways in exchange for parkland, stating that they can be used by young and old.
 - Hampton said that the Parks Committee would like to see the Park shown in Phase 3 flipped with lot 46, to be used as a parking lot for the larger American Heritage park to the east. The committee wants at least 20 parking stalls, and a boardwalk with a visually appealing railing between the parking lot and the park. This would require moving the southern pond further to the south. The Committee did not recommend considering the green space as parkland, and wanted walking paths to be constructed with a minimum of 3/4" aggregate gravel.

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- Dave Dinkel, Realtor for Riesop, provided a diagram of the County's requirements for a passing lane on County BB at Kennedy Road, and also the definition of Greenway from the Town's land division ordinance, pointing out that it said that greenways can be considered as park land.

MOTION by Anders/DuPlayee to accept the Plan Commission's recommendation to approve the concept plan, to allow the engineers to move forward with a preliminary plat. **MOTION CARRIED 5-0.**

- b) Discuss/Consider recommendation regarding rezone of 21.1 acres from parcel 0711-101-8501-0 from A-3 to R-1/TDR-R for 16 residential lots (Phase 1 of concept plan discussed in a) above): **MOTION** by Williams/DuPlayee to accept the Plan Commission's recommendation to approve the rezone of 21.1 acres from parcel 0711-101-8501-0 from A-3 to R-1/TDR-R for 16 residential lots, contingent on Riesop obtaining the necessary 2 RDUs and Town approval of a final plat. **MOTION CARRIED 5-0.**

C. Discuss/Consider awarding of bids for 2018 re-paving and seal coating projects, including TRIP projects:

- Three paving bids were received:
 - Wolf Paving & Excavating of Madison, Inc.: Total cost of all projects bid at \$257,977.14 with cost per ton ranging from \$55.70 to \$70.00.
 - Payne & Dolan Inc: Total cost of all projects bid at \$268,878.00, with cost per ton ranging from \$65.30 to \$71.00.
 - Tri County Paving, Inc: Total cost of all projects bid at \$310,782.00, with cost per ton at \$68.90 for all roads.

Smith recommended approval of the bid from Wolf Paving. **MOTION** by DuPlayee/Williams to approve the bid from Wolf Paving and Excavating of Madison, Inc. for 2018 paving projects. **MOTION CARRIED 5-0.**

- Two sealcoating bids were received:
 - Scott Construction, Inc: Total cost of all projects \$71,127.00. Stone type: Portage Ash, oil type HFRS2.
 - Fahrner Asphalt Sealers, LLC: total cost of all projects: 62,580.00, Stone type 1/4" 100% frac washed granite (sample provided), oil type CRS2.
- Smith had also solicited a cold mix bid from Scott Construction for 1001' of Deerfield Road and 4325' of S. Jargo Road, thinking it might be cheaper to do that than to hot-mix pave it. The total cost for the cold mix was \$57,950, or \$57.95 per ton, which was higher than the cost Wolf quoted to hot-mix pave it, and it would still require seal coating the same year.

MOTION by Williams/Fonger to approve the bid from Fahrner Asphalt for 2018 sealcoating projects, but removing Deerfield Road and all but 950 feet of S. Jargo Road from the list of roads to be sealcoated. The 1001' feet of Deerfield Road and 4325' of S. Jargo Road should be added to the list of roads to be paved by Wolf Paving. **MOTION CARRIED 5-0.**

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- D. Discuss/Consider request to improve North Star Road, through realignment and paving, for an additional 1,200 feet to the north of the current pavement: Hampton stated that the letter received from Badger Realty Group listing (not by name) potential clients interested in commercial development on North Star Road does not meet the Board's requirement of letters of intent from potential commercial developers. However Hampton asked if it would make sense to ask the Town Attorney to provide funding options for improving North Star Road for the Board to consider. **MOTION** by DuPlayee/ Williams to direct Atty. Allen draft something for the Board to review. **MOTION CARRIED 5-0.**
- E. Discuss/Consider approval of a Parade or Race permit for Nicolette A Peterson for the Ragnar Relay on May 19, 2018 to utilize portions of Vilas Road, Clark Street and Glacial Drumlin Trail crossings at Uphoff and Ridge Roads between 7:00 a.m. and 3:00 p.m.: **MOTION** by Williams/DuPlayee to approve the Parade or Race permit, contingent on organizers arranging for dedicated EMS coverage through Deer-Grove EMS. **MOTION CARRIED 5-0.**
- F. Discuss/Consider approval of park permit for a Memorial Day neighborhood picnic at Bohnsack Park May 28, 2018. Kristi Williams has requested that the deposit be waived: **MOTION** by Anders/DuPlayee to approve the park permit and waive the fee. **MOTION CARRIED 4-0-1** (Williams abstained). A hold-harmless agreement will be required.

III. CLERK'S OFFICE UPDATE:

- A. The Wisconsin Towns Association plans to hold a membership meeting at our Town Hall on May 16th. Consensus was to provide cookies and water.
- B. Despite the Clerk's efforts in contacting Advanced Disposal ahead of time to make sure they were prepared for their annual collection of discarded electronics last week, the collection has been anything but smooth. Customer service reps said they were not aware they were supposed to be picking them up, and subsequent deadlines promised by management have not been met. They have been asked to have someone in attendance at the May 21st Town Board meeting.

IV. PUBLIC WORKS DEPARTMENT ACTIVITY UPDATE: Dan Dresen officially took over as Highway Superintendent today. The crew has been busy shouldering and replacing culverts, and mowing season has begun. The new loader is in service but the new arms are still in production.

V. BOARD REPORTS AND COMMUNICATIONS:

- A. Hampton reported that the speed study for Vilas Road has been scheduled, along with several other Town Roads, at a cost of \$1,500. In addition to speed, it will provide a count and type of vehicle. The results will be useful in determining which roads should be improved. He also reported that two companies are looking at commercial property on Town Roads that are not improved.
- B. Williams suggested considering planting oak trees with some of the ATC funds, as the area was once an oak savannah.

VI. COMMITTEE REPORTS:

- A. Deer-Grove EMS Commission: A 40 year celebration will be open to the public from 11:00 a.m. to 2:00 P.M. on Sunday, May 20th.

VII. Adjournment: **MOTION** by DuPlayee/Anders to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:19 P.M.

Kim Banigan, Clerk Approved 05-21-2018