

TOWN OF COTTAGE GROVE  
PUBLIC HEARING FOR BLASTING PERMIT  
PUBLIC HEARING FOR 2022 BUDGET  
SPECIAL TOWN MEETING OF THE ELECTORS  
TOWN BOARD MEETING  
DECEMBER 06, 2021

**PUBLIC HEARING REGARDING APPLICATION FOR A BLASTING PERMIT FOR 3190 CTH N**

- I. Notice of the public hearing mailed to all owners of property within .5 mile of the blasting site, and posted at the Town Hall and on the Town's web site and Facebook page. Town Chair Kris Hampton and Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were all in attendance, along with Clerk Kim Banigan, Treasurer Debra Abel, Highway Superintendent Dan Dresen and those listed on the sign in sheet available in the Town Office. Virtual attendance was possible using gotomeeting.com.
- II. Hampton called the public hearing to order at 7:00 P.M. and read the public notice. There were no questions or comments from the public regarding the proposed blasting permit.
- III. **MOTION** by DuPlayee/Williams to close the public hearing. **MOTION CARRIED 5-0.** The public hearing ended at 7:01 P.M.

**PUBLIC HEARING FOR 2022 TOWN OF COTTAGE GROVE BUDGET**

- I. On November 17, 2021, notice of the public hearing was published in the Wisconsin State Journal and posted, along with a summary of the proposed budget, at the Town Hall, and on the Town's internet site and Facebook page. Attendance was the same as for the public hearing above.
- IV. Hampton called the public hearing to order at 7:03 P.M. There were no questions or comments from the public regarding the proposed 2022 budget
- V. **MOTION** by DuPlayee/Anders to close the public hearing. **MOTION CARRIED 5-0.** The public hearing ended at 7:03 P.M.

**SPECIAL TOWN MEETING OF THE ELECTORS**

- I. Notice of the special town meeting of the electors was published and posted along with the public hearing notice for the 2022 budget, as stated above. Attendance was also as stated above for the 2022 budget public hearing. Including Town officials and staff, there were 13 Town electors present, attendance sheet available in the Clerk's office.
- I. Hampton called the Special Meeting of the Electors to order at 7:03 P.M.
- VI. Discuss/Consider adoption of the 2021 town tax levy, to be paid in 2022 pursuant to s.60.10(1)(a), Wis. Stat. **MOTION** by Thomas Willan/Daniel Dresen to adopt the 2021 town tax levy at \$1,738-962.00. **MOTION CARRIED 13-0-0.** The final equated manufacturing assessment is not available yet, however the Clerk estimated that the 2021 Town mill rate will be very close to 3.3, down from 4.1396 in 2020.
- VII. **MOTION** by Kristi Williams/ Mike DuPlayee to adjourn. **MOTION CARRIED 13-0.** The meeting ended at 7:08 P.M.

**TOWN BOARD MEETING**

- I. ADMINISTRATIVE
  - A. Notice of the meeting was posted at the Town Hall and on the Town's web site. Attendance was the same as above. Atty. William Cole arrived in time for the closed session in item VII.
  - B. Hampton called the meeting to order at 7:08 P.M.

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- C. Discuss/Consider approval of minutes of last meeting(s): **MOTION** by Williams/DuPlayee to approve the minutes of the November 15, 2021 meeting as presented. **MOTION CARRIED 5-0.**
- D. Finance Report and Approval of Bills:
  - 1. **MOTION** by DuPlayee/Anders to approve payment of checks #35047-35091 as presented. **MOTION CARRIED 5-0.**
  - 2. **MOTION** by Anders/Williams to approve payment of November per diems as presented. **MOTION CARRIED 5-0.**
  - 3. The Treasurer reported that she had attended a WTA webinar regarding use of ARPA funds, but had not learned anything new. She still believes that radios for the Fire and EMS services will not qualify since the Town has not had any lost revenue due to the pandemic.
- E. Public Concerns: None.
- F. Road Right of Way Permits: **MOTION** by Anders/Williams to approve a permit for Wisconsin Power & Light/Intercon to install new gas service at 2231 Wooded Ridge Trail. **MOTION CARRIED 5-0.** **MOTION** by Anders/DuPlayee to approve a permit for TDS to install fiber in the Sky High subdivision, placing new pedestals near existing ones whenever possible. **MOTION CARRIED 5-0.**

II. BUSINESS

- A. Discuss/Consider approval of a 180-day blasting permit for 3190 County Highway N: Dennis Richardson and Dale Huston were present to represent landowner Huston Holdings. Richardson asked for a delayed start date as they are still working with Dane County Land Conservation on the requirements for the infiltration pond that the blasting is needed for. **MOTION** by Fonger/Anders to approve the 180-day blasting permit as requested, permit holder to work with the Clerk regarding start date. **MOTION CARRIED 5-0.**
- B. Discuss/Consider approval of the 2022 Town Budget: **MOTION** by Fonger/Williams to approve the 2022 budget, with revenues estimated at \$5,250,691.50 and expenses estimated at \$5,541,149.01. **MOTION CARRIED 5-0.**
- C. Plan Commission Recommendations: Thomas M and Julia A Willan, applicants and landowners – application for rezone of parcel 0711-072-9971-5 (2.1 acres at 4407 Vilas Hope Road) from RR-2 to FP-B: Mr. and Mrs. Willan were both present. Williams stated that she had observed the November Plan Commission virtually, and appreciated hearing the Chair raise questions about the many permitted uses in the FP-B zoning district. She was glad to hear that the Willan’s had no plans for large animal boarding. One of her concerns was where parking would be if a large amount of people attended any kind of event there, and she was glad to hear the Willans understood this concern and had mitigated this in the past by having off-site valet parking when a wedding was held there. Mr. Willan said they do not want to be a burden to others with anything they do there. Mr. Willan noted that the City of Madison’s Yahara Neighborhood plan has their property as farmland preservation or open space. They are hoping to get back to Ag zoning before an IGA is signed between the Town and City that

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would prevent a zone change. **MOTION** by Williams/DuPlayee to accept the Plan Commission's recommendation to approve rezoning the 2.1-acre parcel from RR-2 to FP-B. **MOTION CARRIED 5-0.**

- D. Discuss/Consider approval of Agreement between the Town of Cottage Grove and Kennedy Hills, LLC regarding Snow Removal and Salting: David Riesop was present representing Kennedy Hills, LLC. Hampton asked Dresen what he thought a reasonable amount to charge for each trip would be. Dresen said the Town cannot make a profit, and estimated that \$50 would cover the time, truck and materials for each trip, which he thought would take about 30 minutes. Anders brought up the hourly rates for fire department vehicles as an example. Fonger noted that property owners in Kennedy Hills, LLC are paying taxes just like everywhere else. Dresen said this agreement is needed because the streets are still private property until they are dedicated to the Town. **MOTION** by Fonger/DuPlayee to approve the agreement as drafted, with the amount per plowing set at \$50.00. **MOTION CARRIED 4-1** (Anders opposed).
- E. Discuss/Consider refuse and recycling collection scheduled changes proposed by Waste Management: Sean Quinn from Waste Management was present virtually. He said they are looking to change service days to correct route imbalances. They would prefer to service the Town and Village on the same day so if there are issues, there are other drivers in the area. He said he is still looking at additional options that would have minimal impact to the Town, and it is still possible that no changes will be needed. Hampton asked what the Village decided at their meeting tonight. Quinn said they prefer to stay with the current schedule, but are open to service day changes, although they prefer not Friday. Hampton did not want to see trash and recycling picked up on different days of the week. The Clerk said it would be confusing to have recycling picked up on different weeks for different parts of the town. She noted that the 2022 community calendar that just came out highlights current recycling weeks. Quinn said Waste Management could send out new calendars. **MOTION** by DuPlayee/Williams to table for a more definite plan. **MOTION CARRIED 5-0.**
- F. Discuss/Consider approval of Deer-Grove EMS Resolution 2021-11-18 Records Retention: **MOTION** by Anders/Williams to approve the resolution as presented. **MOTION CARRIED 5-0.**
- G. Discuss/Consider approval of Collective Bargaining Agreement Between Deer-Grove Emergency Medical Services District and International Association of Firefighters Local 311: **MOTION** by Anders/DuPlayee to approve the CBA as presented. **MOTION CARRIED 5-0.**
- H. Discuss/Consider approval of Service Agreement between the Town of Cottage Grove and Purple Cow Organics for 2022-2024: **MOTION** by Williams/DuPlayee to approve the agreement as presented. **MOTION CARRIED 5-0.**
- I. Discuss/Consider approval of Town's share of cost of survey required for Emergency Services Building sign: **MOTION** by Williams/DuPlayee to approve the Town's share (\$600) of the survey, to come out of unassigned funds. **MOTION CARRIED 5-0.**

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- J. Discuss/Consider quote to deep clean Court Clerk office and add Court Clerk and Building Inspector offices to weekly cleaning routine: Quote was actually to strip and wax the floor in the Court Clerk Office, not deep clean the office. The Clerk noted that an email from Travis at Coverall said it would add \$18/month to include the Building Inspector and Court Clerk offices in the weekly cleaning of the Town Hall, but the quote provided was \$19 higher than the current price. **MOTION** by Fonger/Williams to approve the quote to strip and wax the Court Clerk office floor for \$225, and to add the Court Clerk and Building Inspector offices to the weekly cleaning routine for an additional \$18/month (bringing the total monthly cost for the Town Hall, Flynn Hall and Police station to \$505.) **MOTION CARRIED 5-0.**
- K. Set date for first Town Board meeting in January: The meeting will be held on Tuesday, January 4<sup>th</sup> since the Town office will be closed on Monday, January 3<sup>rd</sup>.
- III. PUBLIC WORKS DEPARTMENT ACTIVITY UPDATE: Dresen has someone coming to look at the drinking fountain on Wednesday. The crew recently attended a virtual class on signage and safety, which he said was a good review.
- IV. CLERK'S OFFICE UPDATE: Noting to report.
- V. BOARD REPORTS AND COMMUNICATIONS: Hampton asked if the Town should have an ordinance prohibiting puppy mills. Atty. Cole was present and said defining a "puppy mill" can be problematic.
- VI. COMMITTEE REPORTS
- A. Deer-Grove EMS Commission: The new ambulance will be a 2022 model.
- B. Jt. Town/Village Landfill Monitoring Committee: The committee approved the bills, nothing else new.
- C. Jt. Town/Village Fire Department committee: They would like to use ARPA funds for new radios.
- VII. Convene in Closed Session Pursuant to Wisconsin Statute Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Proposed Boundary Agreement with City of Madison): **MOTION** by DuPlayee/Williams to convene in closed session for the reasons stated above. **MOTION CARRIED 5-0** by roll call vote. Everyone but Board members, the Clerk and Atty. Cole left the meeting and the door was locked. The closed session began at 7:57 P.M.
- VIII. Reconvene to open session to take any action necessary from closed session: **MOTION** by Williams/DuPlayee to reconvene in open session. **MOTION CARRIED 5-0** by roll call vote. The Closed session ended at 8:37 P.M. and there was no resulting action.
- IX. ADJOURNMENT: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:37 P.M.

Kim Banigan, Clerk  
Approved 12-20-2021